

PARKMAN TOWNSHIP TRUSTEES
Regular Meeting of March 3, 2009

The regular meeting of the Parkman Township Board of Trustees was called to order at 7:30 p.m. In attendance were Trustees-Kevin O'Reilly, Lucinda Sharp-Gates and Patrick Joyce, Fiscal Officer-Nancy Wheelock, Tom Evers, Wayne Komandt, Don Villers, Wendy Anderson, Sandie Parnaby and Jack Snyder from the Geauga Park District. The Pledge of Allegiance was recited.

Approval of Minutes

A motion was made by Lucinda and seconded by Patrick to waive the reading of the February 17, 2009 regular meeting minutes and to approve the same. (Resolution No. 09-55) Motion carried unanimously.

Public Discussion

Don Villers was in attendance on behalf of the Parkman Chamber of Commerce. The Chamber of Commerce is requesting the Board of Trustees to make several improvements to the Community House kitchen. Don presented a quote from Bosak Improvements to remove the upper kitchen cabinets on the west wall of the old kitchen, pack out the wall areas around the window trim, relocate the kitchen back vent, skin the west wall, north wall, south wall and kitchen addition walls with FRP, build a shelf over the hand sink, hang a paper towel dispenser, repair the drywall on the ceiling and install new upper kitchen cabinets. The Board reviewed the quote and agreed to approve the kitchen improvements. Lucinda moved, seconded by Patrick, to authorize Bosak Improvements to make said improvements in the Community House kitchen for \$3925.00. (Resolution No. 09-56) Motion carried unanimously. Don will coordinate the kitchen improvements with Wendy Anderson to schedule around upcoming Community House events.

Jack Snyder, Maintenance Zone Leader for the Geauga Park District, was present to introduce himself to the Board of Trustees. Mr. Snyder oversees the South operations for the Geauga Park District including Swine Creek Reservation and Camp Chickagami. Jack presented Geauga Park maps and a newsletter from the Geauga Park District for review and invited the Board to contact him anytime with any questions.

Sandie Parnaby reported that she has found another program to apply for grant money for Overlook Park improvements. This grant is sponsored by the American Academy of Dermatology for financing the installation of permanent shade structures at an outdoor area. Sandie would like to complete the application for funding of the shade structures over the bleachers adjacent to the 2 baseball fields. The application deadline is April 10, 2009 and it must be signed off by an approved dermatologist. The Township could receive an \$8000.00 grant from the 2009 AAD Shade Structure Program. The Board held a discussion regarding their concern of a structure over the bleachers at Overlook Park due to the strong winds. The Board's concern is based on the damage to the baseball field dugouts by the wind. Patrick expressed his thoughts regarding the shade structure. Since the baseball season starts in the early Spring, most observers like sitting in the sun to help keep warm. A discussion was held on installing retractable awnings. Sandie will check if retractable awnings are eligible for the grant and what the cost would be. Sandie will provide this information at the next meeting.

Departmental Reports

- Fiscal Officer

1. Bank Reconciliation - The Fiscal Officer presented the January Business Now Checking Account bank statement and reconciliation report for review and approval. Patrick made a motion, seconded by Lucinda, to approve the January reconciliation report as presented. (Resolution No. 09-57) Motion carried unanimously.
2. Kool-Aid and KaBoom Grant Fund – The Fiscal Officer advised the Board that the Auditor of State, Local Government Services has granted permission for Parkman Township to establish Fund #4901- Miscellaneous Capital Project Fund to be named the Kool-Aid/KaBoom Grant Fund to track the revenue and expenditures of said grant. The Fiscal Officer presented the revenue accounts and appropriation accounts to be used within the grant fund. Lucinda made a motion, seconded by Patrick, to open the revenue accounts and the appropriation accounts with the following amounts:

Revenue Accounts:

4901-801-0000	Gifts/Donations	\$7500.00
4901-999-0000	Other Financing Sources	\$7500.00

Appropriation Accounts:

4901-760-730-0000	Improvements of Sites	\$14500.00
4901-760-599-0000	Other	\$ 500.00

(Resolution No. 09-58) Motion carried unanimously. The Fiscal Officer will send a letter to the Geauga County Auditor requesting certification of the additional funds and issuance of a revised Amended Certificate of Estimated Resources.

- Fire

1. Exterior Lights – Fire Chief, Wayne Komandt requested authorization from the Board to arrange for the exterior lights at the fire department station to be repaired. The Board instructed the Fire Chief to select an electrician to repair the lights.
2. Pumper Repairs Insurance Payment – Wayne advised the Trustees that the insurance portion for the pumper (#4221) repairs was received in the amount of \$1539.75 payable to Countryside Truck Service, Inc. The deductible will be billed to Parkman Township. The Fiscal Officer will forward the insurance check to Countryside.

- Cemetery
 1. Cemetery Deeds – The Trustees signed the cemetery deeds for John J. Menosky III and Wade K. Kruse.

- Community House
 1. Painting – Community House Custodian, Wendy Anderson presented estimates to paint the Community House dining room and the front hall and staircase to the second floor. These areas are in need of repair and paint. Wendy has two weddings booked in April and would like to have this job completed before the events. A motion was made by Lucinda and seconded by Patrick to authorize the preparation and painting of the Community House dining room, front hall and staircase by Mr. Paint (Michael Smith) in the amount of \$2450.00. (Resolution No. 09-59) Motion carried unanimously.

- Roads
 1. President Obama's Stimulus Package – Patrick reported that he has been researching the President's stimulus package to locate money for Township road projects. A discussion was held by the Board to prioritize road projects if stimulus money is available. The Board agreed to prepare for the possibility of project funding and established the following wish list:
 - a. Joint Project w/ Middlefield Township to pave Swine Creek Road
 - b. Pave Nash Road between Route 168 and Route 528
 - c. Remove utility lines and pave Newcomb Road

Patrick will check with the County Engineer and the State regarding the availability of road project funds in the stimulus package.

2. Road Material – Tom Evers requested authorization to purchase 1000 Tons of steel slag. Tom checked with several vendors and found Zeigler Earthworks to have the lowest price at \$13.35/Ton. Lucinda moved, seconded by Patrick, to authorize the purchase of 1000 Tons of steel slag at \$13.35/ton from Zeigler Earthworks. (Resolution No. 09-60) Motion carried unanimously.

3. Gradall – Tom presented information he collected on the sale of gradalls locally and nationwide. The Trustees have discussed the purchase of a gradall for some time to help with the ditching of Township roads. The Trustees reviewed the quotes, mileage and hours of each photographed equipment. The Trustees and Tom showed interest in a 1986 Gradall located in North Haven, Connecticut for a price of \$10,000.00 due to the low mileage and hours. Tom advised the Board that Tony from T & T Heavy Equipment Repairs has offered to travel to Connecticut with Tom to examine the gradall for \$1000.00. Since the Township uses Tony as the Township mechanic, the Trustees agreed to accept Tony's offer. Patrick made a motion, seconded by Lucinda, to authorize Tom Evers and Tony Zaler to travel to North Haven, Connecticut to inspect the 1986 gradall and

to pay Tony Zaler \$1000.00 for his time and services in this endeavor. (Resolution No. 09-61) Motion carried unanimously.

4. Norton Street – Kevin reported that he spoke to the County Engineer in regard to the action of placing a section of Norton Street on non-maintenance status as indicated by the Engineer's office. It is necessary for the Board to adopt a resolution to take this action if they are considering vacating this area of the Township road. Lucinda moved, seconded by Patrick, to place 115 feet of the South end of Norton Street on non-maintenance status. (Resolution No. 09-62) Motion carried unanimously. This section of Norton Road must be on non-maintenance status for one year before the Township can take action to vacate, since it is included in the 2009 road mileage certification.
5. Newcomb Road/Nash Road Speed Reduction – The Trustees scheduled a site visit to Newcomb Road and Nash Road to begin the process to reduce the speed limit to 35 M.P.H. as authorized under Ohio Revised Code, Section 4511.21. The Trustees will meet on Monday, March 9th at 5:00 pm for an engineering and traffic investigation of Newcomb Road and Nash Road.

Old Business

- Historical Preservation Committee – Lucinda reported that the Parkman Historical Preservation Committee will be meeting in April to continue their work to protect the historical buildings in the center of Parkman Township.
- Route 422 Mail Delivery – Patrick reported that he is still communicating with the Post Office officials regarding the mail delivery in the Route 422 project area. Patrick hopes, with the assistance of Congressman LaTourette, to influence the U.S. Postal Service to change the mail delivery of this area through the Garrettsville Post Office. This should allow the mail to be delivered and eliminate the dangerous situation of residents crossing the 5-lane highway.
- Park Property Acquisition – Patrick reported that he meet with resident, John Leslein to discuss purchasing land from the landowner to extend Overlook Park. David Harker, President and Owner of the Excalibur Exploration, Inc., was also present. Excalibur Exploration has a contract with John Leslein for gas and oil drilling rights on his property at 18060 Madison Road. Mr. Leslein is interested in selling a section of his property to Parkman Township, but is apprehensive due to his contract with Excalibur Exploration. The Board agreed to invite John Leslein and David Harker to the next meeting to discuss the possible land acquisition.

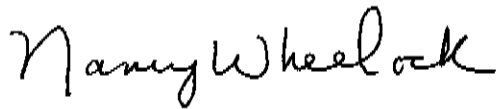
Approval of Bills and Wages

A motion was made by Lucinda and seconded by Patrick to pay the wages and bills from warrant #16363 through warrant #16391. (Resolution No. 09-63) Motion carried unanimously.

Adjournment

A motion was made by Patrick and seconded by Lucinda to adjourn the meeting at 9:37 p.m. (Resolution No. 09-64) Motion carried unanimously.

Respectfully submitted,



Nancy Wheelock
Fiscal Officer

Approved,



Kevin O'Reilly
Chair